



Town of Fishkill Planning Department

Site Plan & Special Use Permit Application
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FOR TOWN USE ONLY

Application No.: _____

Fees Paid: _____

Application Fee: _____

Escrow Deposit: _____

- Proposed Name of Site Development Plan and/or Special Use Permit (If this is an amendment to an existing Site Development Plan or Special Use Permit, please list name of the previously approved Site Development Plan or Special Use Permit):

- Applicant's Information:

Name: _____ Phone Number: _____

Address: _____ Fax Number: _____

- Property Owner's Information:

Name: _____ Phone Number: _____

Address: _____ Fax Number: _____

If Corporation, give name of agent: _____

- Representative's Information:

Name: _____ Phone Number: _____

Address: _____ Fax Number: _____

License No. (if applicable): _____

- Property's Grid No.: _____ Map No.: _____ Lot No.: _____

- Location of Property: _____

- Property's Street Address: _____

- This property is in the _____ Zoning District.

- Property Acreage / Square Footage: _____

- Fire District: _____

- Ambulance District: _____



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12. Water District: _____

13. Sewer District: _____

14. Brief Description of Requested Action:

15. Are any waivers requested? ☐ Yes ☐ No (If yes, please describe)

16. Has this property been a subject of past Town Board, Planning Board or Zoning Board of Appeals applications and/or approvals? ☐ Yes ☐ No
(If yes, please describe)

17. Is this application for:

- a. A new proposal for development? ☐ Yes ☐ No
- b. A revision of a previously approved Site Development Plan and/or Special Use Permit? ☐ Yes ☐ No

18. Is the proposed development phased or to be developed in one phase?



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I/We, the undersigned, agree that the information herein and attached is true. I/We, the undersigned, do hereby permit officials and/or consultants of the Town of Fishkill to enter the property described herein to complete a thorough review of this application.

Applicant's Signature Date: _____

Property Owner's Signature Date: _____

Applicant's Representative's Signature Date: _____

STATEMENT OF CONFORMANCE:

I/We, the undersigned, in making an application to the Town of Fishkill for approval for the activity stated and described in this application have reviewed the laws and regulations of the Town of Fishkill to the extent that they are applicable to this proposal and understand that:

1. NO building construction or alteration may be started prior to issuance of a Building Permit;
2. NO Building Permit may be issued, NO site development work may be started, and NO use may be established, except for one-family dwellings and their accessory uses, until either Final Site Development Plan and/or Special Use Permit Approval has been granted.
3. NO building construction or site development work may proceed until each previous state of work, as specified by the Building Department has been inspected by the Building Inspector.
4. NO building or premises or part thereof may be used or occupied until a Certificate of Occupancy has been issued by the Building Inspector; and
5. ALL building construction and all site development must conform to the plans and specifications approved by the Town of Fishkill. No deviation from or revision to an approved plan may take place without prior approval of the Town of Fishkill.

Applicant's Signature Date: _____

NOTE: It is the responsibility of the Applicant to notify the Building Inspector, for the purpose of inspection, at each stage of work. Please check with the Building Department for specific instructions concerning your project.



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Checklist (as may be applicable)

Applicant's Name: _____

Site Plan Title: _____

Special Use Permit Title: _____

Items:

- | | |
|---|---|
| 1. <input type="checkbox"/> Site Plan | 22. <input type="checkbox"/> Storm Drainage |
| 2. <input type="checkbox"/> Applicant's Name(s) | 23. <input type="checkbox"/> Refuse Storage |
| 3. <input type="checkbox"/> Applicant's Address | 24. <input type="checkbox"/> Other Outdoor Storage |
| 4. <input type="checkbox"/> Site Plan Preparer's Name | 25. <input type="checkbox"/> Water Supply |
| 5. <input type="checkbox"/> Site Plan Preparer's Address | 26. <input type="checkbox"/> Sanitary Disposal System |
| 6. <input type="checkbox"/> Drawing Date | 27. <input type="checkbox"/> Fire Hydrants |
| 7. <input type="checkbox"/> Revision Date(s) | 28. <input type="checkbox"/> Building Locations |
| 8. <input type="checkbox"/> Area Map Inset | 29. <input type="checkbox"/> Building Setbacks |
| 9. <input type="checkbox"/> Site Designation | 30. <input type="checkbox"/> Building Elevations |
| 10. <input type="checkbox"/> Property owners within 500' of site | 31. <input type="checkbox"/> Divisions of occupancy |
| 11. <input type="checkbox"/> Property owners (item #10) | 32. <input type="checkbox"/> Sign Details (colors & samples) |
| 12. <input type="checkbox"/> Plot Plan | 33. <input type="checkbox"/> Data Table Inset |
| 13. <input type="checkbox"/> Scale | 34. <input type="checkbox"/> Property Area (nearest 100') |
| 14. <input type="checkbox"/> Metes and Bounds | 35. <input type="checkbox"/> Building coverage (sq. ft.) |
| 15. <input type="checkbox"/> Zoning Designation | 36. <input type="checkbox"/> Building coverage (% of total area) |
| 16. <input type="checkbox"/> North Arrow | 37. <input type="checkbox"/> Pavement coverage (sq. ft.) |
| 17. <input type="checkbox"/> Abutting Property Owners
(item #10) | 38. <input type="checkbox"/> Pavement coverage
(% of total area) |
| 18. <input type="checkbox"/> Existing Building Locations | 39. <input type="checkbox"/> Open Space (sq. ft.) |
| 19. <input type="checkbox"/> Existing Paved Area | 40. <input type="checkbox"/> Open Space (% of total area) |
| 20. <input type="checkbox"/> Existing Vegetation | 41. <input type="checkbox"/> Number of Parking Spaces Required |
| 21. <input type="checkbox"/> Existing Access and Egress | 42. <input type="checkbox"/> Number of Parking Spaces Proposed |

PROPOSED IMPROVEMENTS

43. ☐ Landscaping
44. ☐ Exterior Lighting
45. ☐ Screening
46. ☐ Existing Access and Egress
47. ☐ Parking Areas
48. ☐ Loading Areas
49. ☐ Paving Details
50. ☐ Curbing Locations
51. ☐ Curbing through section
52. ☐ Catch Basin Locations
53. ☐ Catch Basin through section

OTHERS

54. ☐ _____
55. ☐ _____
56. ☐ _____
57. ☐ _____
58. ☐ _____
59. ☐ _____
60. ☐ _____